



Dock Attendant

Reports To

Hospitality Manager

Summary

If you love people, the beautiful west coast of Vancouver Island and the idea of working in a rewarding position with a progressive, culturally aware and supportive company then you should apply for this posting! The remote community of Bamfield is full of adventure, great people and opportunity for advancement in the tourism and hospitality industry.

Please contact us for information on training and housing options.

Competencies

- Client/Customer Focus
- Adaptability
- Commitment to Health and Safety
- Organization
- Time Management

Job Duties

- Collect flat rate or appropriate fare on moorage
- Refueling of vessels compliant with regulations and safe practices
- Perform cashier duties in the floathouse gift store including stocking shelves, cleaning and sales.
- Adhere to established safe working procedures and wear the proper safety equipment at all times
- Provide passengers with information about the local area and points of interest, or give advice on hotels and restaurants
- Maintain accurate and complete records associated with the moorage of boats and operation of gift store.
- Complete all necessary paperwork at the end of the shift, including daily logs, inspection logs, delivery receipts, vehicle inspection, and hours of service, following applicable provincial and federal regulations

Job Requirements

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- Ability to remain calm and poised in urgent situations
- High school diploma, GED, or equivalent
- Knowledge of tool and equipment safety
- Highly developed understanding of transportation industry regulations, standards, and best practices
- Demonstrated time management skills
- High level of integrity and work ethic

Work Conditions

- Exposure to hazards associated with the industry/trade
- Extended periods of standing, and other physically demanding conditions
- Extended periods of stooping, bending, and kneeling
- Interaction with customers/clients, and the public at large
- Use of required personal protective equipment
- Working in a combination office and outdoor/warehouse environment
- Flexible hours including nights, weekends, and holidays



Job Posting

Huu-ay-aht Group of Businesses is looking to fill the position of Dock Attendant , who, under the direction of the Hospitality Manager, will primarily be responsible to complete all necessary paperwork at the end of the shift following applicable provincial and federal regulations. The Dock Attendant must possess the following:

- highly developed understanding of transportation industry regulations, standards, and best practices
- demonstrated time management skills
- high level of integrity and work ethic

Huu-ay-aht Group of Businesses offers competitive compensation and career advancement opportunities.

Qualified applicants should contact tracy.w@huyuayaht.com *no phone calls please*

HGB seeks to fully integrate the principles of Employment Equity and will ensure the full participation and advancement of members of historically disadvantaged groups (i.e., members of visible minorities, persons with disabilities, women, and aboriginal peoples). Huu-ay-aht Group of Businesses will achieve this by ensuring that its hiring process is fair and equitable for all persons.

Since this position is engaged primarily in serving the interests of Aboriginal people, HFN Group of Businesses shall give preference to Aboriginal people who possess the requisite skill sets and experience.