



Market Clerk

Reports To

Market Manager

Summary

If you love people, the beautiful west coast of Vancouver Island and the idea of working in a rewarding position with a progressive, culturally aware and supportive company then you should apply for this posting! The remote community of Bamfield is full of adventure, great people and opportunity for advancement in the tourism and hospitality industry.

Please contact us for information on training and housing options.

Competencies

- Attention to Detail
- Client/Customer Focus
- Communication
- Cultural Sensitivity
- Organization
- Teamwork

Job Duties

- Greet customers and discuss type, quality, and quantity of merchandise or services required
- Maintain a high level of product and service knowledge
- Replace used stock, rotate current stock, and ensure satisfactory inventory levels
- Participate in merchandising and promotional activities
- Ensure store conditions are consistently upheld to established standards
- Always maintain professionalism, tact, diplomacy, and sensitivity to portray the company in a positive manner
- Ensure accuracy in all transactions, inventory, and procedures
- Ensure that all health, safety, and security regulations are adhered to and required standards are met
- Prepare sales and accept cash, credit card, or automatic debit payment

Job Requirements

- High level of integrity and work ethic

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- High school diploma, GED, or equivalent
- One year of experience in retail
- Ability to work individually as well as part of a team

Work Conditions

- Extended periods of standing, and other physically demanding conditions
- Lifting, moving, or manipulating objects up to (X) kilograms
- Flexible hours including nights, weekends, and holidays



Job Posting

Huu-ay-aht Group of Businesses is looking to fill the position of Market Clerk, who, under the direction of the Market Manager, will primarily be responsible to maintain a high level of product and service knowledge. This position will replace used stock, rotate current stock, and ensure satisfactory inventory levels. This role will also participate in merchandising and promotional activities. The Market Clerk must possess the following:

- high level of integrity and work ethic
- high school diploma, GED, or equivalent
- one year of experience in retail

Huu-ay-aht Group of Businesses offers competitive compensation and career advancement opportunities.

Qualified applicants should contact tracy.w@huyuayaht.com *no phone calls please*

HGB seeks to fully integrate the principles of Employment Equity and will ensure the full participation and advancement of members of historically disadvantaged groups (i.e., members of visible minorities, persons with disabilities, women, and aboriginal peoples). Huu-ay-aht Group of Businesses will achieve this by ensuring that its hiring process is fair and equitable for all persons.

Since this position is engaged primarily in serving the interests of Aboriginal people, HFN Group of Businesses shall give preference to Aboriginal people who possess the requisite skill sets and experience.